

Clinton Elementary School Parent Advisory Council

5858 Clinton Street Burnaby B.C. V5J 2M3
clintonpac.sd41@gmail.com



2022-23 PAC Meeting

Friday, November 18, 2022 at 9:05am in the Library

MINUTES

1. Call to Order

- 9:08am.

2. Introductions

- 14 attendees.

3. Adopt Agenda

- Agenda circulated, addition made to item 7.
Motion: That the agenda be adopted with addition made to item 7. **M/S/C**

4. Approve Minutes

- Wednesday, October 19, 2022 PAC meeting minutes circulated.
Motion: That the minutes be approved as circulated. **M/S/C**

5. Principal's Report

- Student population 371.
- Upcoming events
 - ArtStarts "Ballet to Bboy" performance Nov 22.
 - TapCo Youth Tap Ensemble "Young People's Concert" performance Nov 23 for Gr.4-7.
 - Christmas Concert Dec 13 and 14.
 - Report cards go home Dec 15.
 - Last day of Term 1 Dec 16.
 - First day of Term 2 Jan 3.
- Parent Workshop – School to host an evening workshop and/or guest speaker event. What do parents want?
- Garden – Ordered 2 cedar log benches, 1 cement picnic table, sign board display case. Focused on creating outdoor classrooms spaces: garden, picnic tables, rock circle, courtyard planters and rock seating. Families and PAC has been very supportive of these projects, thank you!

6. Parents questions and/or comments for the Principal

- Q) We're aware that rodents are in the classrooms, what is being done about this? A) Rodents in schools is an ongoing and district wide issue. The District has a pets control contractor that routinely goes to all schools setting/checking live traps that are put in locations that are inaccessible to students. The contractor has been to Clinton 3 times this fall.
- Q) Will the parent workshop be done in the evening? A) Yes. Principal will email PAC list of suggested topics, PAC will get feedback from parents.
- Q) There is a hole in the chain link fence along the West side of the school ground. A) Thank you for letting the school know. Will have it repaired.
- Q) Lots of parents/students walk through the South staff parking lot, can there be more signs directing them to the walkway? A) Yes, can put a sign in this parking lot, similar to the sign that is in the North staff parking lot.
- Q) There is lots of congestion outside the classroom next to library, is there a way to reduce it? A) This location is difficult to manage because of parked vehicles, fire lane chain, parents waiting etc. Will contact the District to have it evaluated for possible solutions. School has been able to reduce students waiting on the Clinton St sidewalk by having students enter via the courtyard in the mornings.

7. Chair's Report

- Munch-A-Lunch – New vendors in Jan. Switching PizzaPizza with Little Cesars Pizza. Moving Subway from Fri to Mon. Looking for new vendor to replace Kalash Indian Kitchen. Trial run with Cest Mon Café has ended, not enough positive feedback to continue using this vendor. PAC is always looking for volunteers to help the Gr.7's sort/distribute lunches. It's easy and it's fun!
- Fundraisers
 - Sun-Oka Fruit Farms "Apple Harvest" #1 and #2 – It was so popular that we did it twice and raised \$1,300 that will support Literacy week in Jan.
 - Growing Smiles "Winter Fundraiser" – Online sale ends tonight! Orders arrive Nov 29.
 - Purdys "2022 Holiday Cheer" – Has been extended 1 week, now ends Nov 28, orders arrive Dec 7.
 - West Coast Seeds "2023 Spring Seeds Sale" – Online sales run Jan 12-Feb 2, orders arrive early Mar.
- Events
 - Family Movie Night – Thu Nov 24 CANCELLED, might do in Spring outside in the courtyard.
 - Ten Day of Christmas – School is not doing this event this year.
 - Pancake Breakfast + Holiday Cheer Carolling – Fri Dec 16. Fuel Catering will be doing 400 orders of pancakes, estimated cost \$1,500 +/- . Will be asking for \$2 donation from students. Going to be in the gym like Dec 2019. Buddy classes grouped together, 6 classes at a time, 3 sittings. Photo backdrop for class photos with Santa. Looking for parents to set up the day before (Dec 15) and help the day of (Dec 16) serving food/drinks, clearing/resetting tables etc. Carolling will be on the stage this year, everyone welcome to come and sing. It's also pj's and stuffy day, we encourage all parents to dress up!
 - Escape Room – Fri Mar 10, will be school wide event done in the morning.
 - Family Fun Fair – Fri Jun 16, last year was expecting 60-100 people and amazingly... 350-400 people came! Clinton has such an awesome community! We've learned a lot from last year's event. Planning will start in Jan. Let PAC know if you have any ideas.
- PAC storage clean up – Volunteers have been reorganizing areas PAC uses: gym kitchen, art room, staff room, library storage, furnace room, outside sports equipment room, etc. Currently working on furnace room recycling damaged books left over from used book sale. Everyone welcome to chip in and help out.
- City of Burnaby Parks & Rec Winter Programs – City wants to bring afterschool activities back. Will be done Tue, Thu and Fri from 3:15-4:15pm. Will try scheduling:
 - Gr.4-7: leadership, basketball, soccer, girls only mixed sports, drama.
 - Gr.K-3: mixed sports, soccer, Lego, science, arts & crafts.
 - 1-day events: Valentine's Day arts & crafts, family Lego & games night.

8. Treasurer's Report

- Current financial statements circulated.
- Field Trips - Funds have been allocated.
- Library – Tables have been paid for. Stools to cost \$70/ea, will be working with District to order. Still looking for affordable mobile shelf/seating units.
- Munch-A-Lunch – Brought in \$3,500 +/- Term 1.
- Buy-A-Friend-A-Lunch – Donation program is very successful, thank you everyone for their generosity!
- Spirit Wear – Raised \$226.
- Mable's Labels – Don't forget that Mable's Labels runs all year, order labels anytime and use "Clinton Elementary School PAC (Burnaby)" when you order online and PAC gets 20% back.
- Sun-Oka Fruit Farms – The 2 sales raised \$1,300+/-.
- DPAC Operational Grant – Pending.

9. DPAC Rep's Report

- Next meeting is scheduled for Monday, November 21, 2022.

10. Open Discussion

- Next big project – New playground equipment! PAC is looking for ideas.
- Family Photo Session – Several parents have asked the Principle when the next Family Photo Session will be? 2019 event in the gym went well, 2020 in the studio was difficult with Covid restrictions and payment issues. Parent has industry contact and will forward this to PAC.

11. Next PAC Meeting

- Friday, December 9, 2022 at 9:05am in the Library.

12. Adjournment

Motion: That the meeting be adjourned at 10:29am. M/S/C

CLINTON PAC - GENERAL
 STATEMENT OF INFLOWS/OUTFLOWS
 September 1, 2022 – August 31, 2023

	30/Sep/21	31/Oct/21	30/Nov/21	YTD	Budget	Comments
MunchaLunch Revenue	10,342.48	4,361.37	906.06	15,609.91	-	
Munch a Lunch Annual Hosting Fee	-	336.00	-	336.00	-	
MunchaLunch Expense	1,404.00	2,232.93	5,978.98	9,615.91	-	
MunchaLunch	8,938.48	1,792.44	(5,072.92)	5,658.00	7,500.00	
Fundraisers:						
Fun Lunch Revenue	112.00	245.00	50.00	407.00		
Fun Lunch Expense	-	99.02	-	99.02		
Fun Lunch Program	112.00	145.98	50.00	307.98		
Purdys Revenue	-	-	-	-		
Purdys Expense	-	-	-	-		
Purdys	-	-	-	-	1,000.00	
Spirit Wear Revenue	-	-	225.99	225.99		
Spirit Wear Expense	-	-	-	-		
Spirit Wear	-	-	225.99	225.99	250.00	through MVP Athletic Supplies
Christmas Fundraiser Revenue	-	-	-	-		
Christmas Fundraiser Expense	-	-	-	-		
Christmas Fundraiser	-	-	-	-		
Sports Day/Freezie Concession	-	-	-	-		
Sports Day/Freezie Expense	-	-	-	-		
Sports Day Concession	-	-	-	-	100.00	
Pub Night	-	-	-	-		
Pub Night Expense	-	-	-	-		
Pub Night	-	-	-	-		
Walk-a-thon Revenue	-	-	-	-		
Walk-a-thon Expenses	-	-	-	-		
Walk-a-thon	-	-	-	-		
Freezie Sales Revenue	-	-	-	-		
Freezie Sales Expense	-	-	-	-		
Freezie Sales	-	-	-	-		
Movie Night	-	-	-	-		
Movie Night Costs	-	-	-	-		
Movie Night	-	-	-	-		
Net Other Fundraisers	112.00	145.98	275.99	533.97	1,350.00	
Grade 7 Graduation	-	-	-	-		
Memory Books	-	-	-	-		
Photo Night	-	-	-	-	200.00	
West Coast Seeds	-	-	-	-	300.00	
Recycling Depot	-	-	-	-	300.00	
Bank Interest	-	-	-	-		
Donation	-	-	-	-		
Operating grant	-	-	-	-	100.00	\$117.06 carried forward from 2021-2022 school year
Joel's Label's Fundraiser	-	-	69.61	69.61		
Sun-Oka Fruit Fundraiser	-	-	770.00	770.00		
Miscellaneous Revenue	-	-	-	-		
GROSS INFLOWS	10,454.48	4,606.37	2,021.66	17,082.51		
FUNDRAISER EXPENSE OFFSETS	1,404.00	2,667.95	5,978.98	10,050.93		
NET	9,050.48	1,938.42	(3,957.32)	7,031.58	9,750.00	
Other Outflows:						
Technology						
Library Books	-	500.00	-	500.00	500.00	
Library Renovations	-	-	-	-	2,000.00	
Computers, software and accessories	-	-	-	-		
Recreation and Clubs						
Gym & outdoor sports equipment	-	500.00	-	500.00	500.00	
Academic Assistance						
Cultural Enrichment	-	-	-	-	1,950.00	\$5/student for 377 students=\$1885
Field trips	-	-	-	-	3,900.00	\$10/student from gaming grant, plus \$10/student from PAC funds= 7540
Classroom supplies	-	2,185.00	-	2,185.00	2,250.00	\$5/student @377 students, plus \$100/x3 special class
Planners	-	-	-	-		
Fine Arts						
Musical Supplies	-	500.00	-	500.00	500.00	
Community, Social & Safety						
Emergency supplies	-	-	-	-	390.00	\$1/Student
Safety Supplies	-	-	-	-		
Grad 7 graduation	-	-	-	-	250.00	
Garden renewal	-	-	-	-	4,000.00	
Teacher appreciation lunch (net)	-	-	-	-	350.00	
Teacher farwell gifts	-	-	-	-	300.00	
Pancake breakfast	-	-	-	-	1,200.00	
Christmas Cheer	-	-	-	-		
Potluck	-	-	-	-	200.00	
Clinton Cares	-	-	-	-	100.00	
Movie Licece	-	-	-	-	100.00	So kids can watch fun videos in Class
Administration of PAC						
PAC/DPAC Fees	-	75.00	-	75.00	75.00	
Administration Expenses	-	110.86	-	110.86		
Meeting refreshments	-	19.03	-	19.03	100.00	
Other						
Miscellaneous	-	-	-	-	50.00	
Total Expenses	-	3,889.89	-	3,889.89	18,915.00	
Net Cash Inflow/(Outflow)	9,050.48	(1,951.47)	(3,957.32)	3,141.69	(9,165.00)	
Opening Cash Balance	11,376.79	20,427.27	18,475.80	11,376.79	8,378.00	
Closing Cash Balance	20,427.27	18,475.80	14,518.48	14,518.48	(787.00)	

CLINTON PAC - GAMING
 STATEMENT OF INFLOWS/OUTFLOWS
 September 1, 2022 – August 31, 2023

	30/Sep/22	31/Oct/22	30/Nov/22	YTD	Budget	Fav/(Unfav)	Variance	Comment
Grant	7,660.00	-	-	7,660.00	7,200.00		460.00	
Bank Interest	-	-	-	-	2,172.49		2,172.49	carry over from 2021-2022
GROSS INFLOWS	7,660.00	-	-	7,660.00	9,372.49		- 1,712.49	

Expenditure Details:

	Cheque #	30/Sep/22	31/Oct/22	30/Nov/22	YTD	Budget	Fav/(Unfav)	Variance	Comment
Field trips/Educational Group Activities:									
School House Products Inc. Library Tables	273	4,467.90			4,467.90	5,000.00		7,003.65	Library Revitalization
Laity Pumpkin Patch Field Trip	274		2,535.75		2,535.75	3,900.00			Field Trips
						450.00			Garden Renewal

Total Expenses		-	4,467.90	2,535.75	7,003.65	9,350.00		2,346.35	
Net Cash Inflow/(Outflow)		7,660.00	- 4,467.90	- 2,535.75	656.35	22.49		633.86	

Opening Cash Balance	2,172.49	9,832.49	5,364.59	2,172.49				2,172.49	
Closing Cash Balance	9,832.49	5,364.59	2,828.84	2,828.84				2,828.84	