

Clinton Elementary School Parent Advisory Council

5858 Clinton Street Burnaby B.C. V5J 2M3
clintonpac.sd41@gmail.com



2022-23 PAC Meeting

Friday, December 9, 2022 at 9:05am in the Library

MINUTES

1. Call to Order

- 9:10am.

2. Introductions

- 12 attendees.

3. Adopt Agenda

- Agenda circulated, addition made to item 7, new item 10.

Motion: That the agenda be adopted with addition made to item 7, new item 10. **M/S/C**

4. Approve Minutes

- Friday, November 18, 2022 PAC meeting minutes circulated.

Motion: That the minutes be approved as circulated. **M/S/C**

5. Principal's Report

- Student population 378.
- Head Teacher Mr. Dosanjh has returned, welcome back!
- \$181 District grant for PAC arrived.
- School needs accommodate 1 new non-instruction day. Proposing to add 3 minutes to each day. Will be voted on at upcoming staff committee meeting. If approved, new morning bell times will be in effect after Spring Break.

Current Bell Times

8:55am Warning Bell

9:00am School Day Begins

Proposed Bell Times

8:55am Warning Bell

8:57am School Day Begins

- Upcoming events

- Christmas Concert s Dec 13 and 14 – Dress rehearsals 1:30pm, evening concerts 6:00pm.
- Literacy Week Jan 23-27 – Theme will encourage students to read at school with classmates and read at home with family, might do Family Movie night featuring book based film (eg. "Lyle, Lye, Crocodile"), staff committee working on plan.
- National Family Literacy Day Jan 27.

6. Parents questions and/or comments for the Principal

- None.

7. Chair's Report

- Fundraisers

- Sun-Oka Fruit Farms "Apple Harvest" #1 and #2 raised \$1,300 from 2 fundraisers. Thank you everyone that ordered apples! PAC used \$112 to purchase 100 pkg of playing cards for all the intermediate classes and \$54 to purchase 4 stacking stools for Div. 6's classroom. Remaining funds will support Literacy week in Jan.
- Growing Smiles "Winter Fundraiser" raised \$450. Thank you everyone that ordered beautiful winter arrangements, tropical plants and poinsettias!
- Purdys "2022 Holiday Cheer" raised \$890. Thank you everyone that ordered chocolate treats!
- West Coast Seeds "2023 Spring Seeds Sale" runs Jan 12-Feb 2, orders arrive early Mar.

- Pancake Breakfast + Pyjama & Stuffy Day
 - Pancakes from Fuel Catering cost \$1,500.
 - Save On Foods (Market Crossing) donated \$100 gift card used to purchase syrup.
 - Superstore (Metrotown) donated \$50 gift card used to buy 400 candy canes.
 - Buy Low (Royal Oak) donated 400 juice boxes.
 - Thursday Dec 15
 - 9:00am-11:00am in the gym.
 - Need parents to take down rental stage equipment and set up tables, chairs and decorations.
 - Friday Dec 16
 - 9:00am-12:00pm in the gym.
 - Will have 3 sittings, each 30-40min. Each class will start with class / buddy class photo with Santa and then be seated for breakfast. Parents will serve 2 pancakes per student and pour syrup. Once sitting done, parents will hand out 1 candy cane per student as classes exit gym. Will need parents to clear and reset tables for next sitting. Will need parents at sorting station to separate recycle / compost / garbage. Parents welcome to sing carols on the stage. Everyone is encouraged to wear pyjamas!
 - Reminder to students to bring toonie for the pancake breakfast.
- Fun Lunch
 - Adding new vendors for Term 2 – Mary Brown's Chicken, Govinda's, Little Casers Pizza, and Quesada.
 - Averaging 150 lunch orders (40% of school population) on Fridays.
 - We're always looking for new vendors, email your suggestions to PAC (clintonpac.sd41@gmail.com).
 - We're always looking for parent volunteers to help the Gr 6 and 7 students.

8. Treasurer's Report

- Current financial statements circulated.
- All fund allocated for field trips has been dispersed and/or spent.
- Reminder to students to bring toonie for the pancake breakfast.
- 30 Library stools have been ordered, estimated cost \$2,500 and will arrive in Jan.

9. DPAC Rep's Report

- Monday, November 21, 2022 meeting summary circulated.
- Next meeting is scheduled for Monday, January 16, 2023.

10. City of Burnaby Parks & Rec Winter Programs

- Scheduled courses
 - Drama 9-12 y/o Fridays
 - Sports (Soccer, Basketball) 9-12 y/o Fridays
 - Lego & Games 5-7 y/o Thursdays
- Possible courses
 - Arts / crafts
 - Family games night (trivia, bingo)

11. New Year New Opportunities!

- New ways for parents to help at school including Fun Lunch, the Library and many more starting in Jan.
 - Fun Lunch – Parent volunteers are needed to help the Gr 6 and 7 students distribute lunches and collect/sort recycling. Sign up via Munch-A-Lunch website (<https://munchalunch.com/login>) or email PAC (clintonpac.sd41@gmail.com). Hot lunch days are Mon and Fri starting at 11:25am for 30-40min.
 - Library – Parent volunteers are needed to help re-shelve books, catalogue new books and remove old books from circulation. Our Librarian, Mrs. Hossack, will give a quick "how to" lesson to get parents started and once trained, parents can come in once a week for as little as 15min to help her out. Email PAC (clintonpac.sd41@gmail.com) to sign up.

12. Open Discussion

- Pancake Breakfast Decorations – PAC got 3 artificial Christmas trees donated to put in the gym. PAC is looking for non-breakable decorations donations that celebrate the diversity of our school community all the winter festivities including Ashura, Hanukkah, Ramadan, Christmas, Kwanzaa. Email PAC (clintonpac.sd41@gmail.com) if you have decorations that you want to donate.
- Playground Equipment – Chaffey-Burke spent \$15,000 for a merry-go-round net climber. Langley District has added gaga ball pits to their elementary schools. Could PAC apply for Community Gaming Grant to cover cost of new playground equipment?
- Evening PAC Meetings – Can these meetings be on Zoom / live streamed for parents that can't attend in person?

13. Next PAC Meeting

- Wednesday, January 18, 2023 at 5:30pm in the Library.

14. Adjournment

Motion: That the meeting be adjourned at 10:00am. ***M/S/C***

CLINTON PAC - GENERAL
STATEMENT OF INFLOWS/OUTFLOWS
September 1, 2022 – August 31, 2023

	30/Sep/21	31/Oct/21	30/Nov/21	YTD	Budget	Comments
MunchaLunch Revenue	10,342.48	4,361.37	1,023.07	15,726.92	-	
Munch a Lunch Annual Hosting Fee	-	336.00	-	336.00	-	
MunchaLunch Expense	1,404.00	2,232.93	6,722.92	10,359.85	-	
MunchaLunch	8,938.48	1,792.44	(5,699.85)	5,031.07	7,500.00	
Other Fundraisers:						
Fun Lunch Revenue	112.00	245.00	50.00	407.00	-	
Fun Lunch Expense	-	99.02	-	99.02	-	
Fun Lunch Program	112.00	145.98	50.00	307.98	-	
Purdys Revenue	-	-	-	-	-	
Purdys Expense	-	-	-	-	-	
Purdys	-	-	-	-	1,000.00	
Spirit Wear Revenue	-	-	225.99	225.99	-	
Spirit Wear Expense	-	-	-	-	-	
Spirit Wear	-	-	225.99	225.99	250.00	through MVP Athletic Supplies
Christmas Fundraiser Revenue	-	-	-	-	-	
Christmas Fundraiser Expense	-	-	-	-	-	
Christmas Fundraiser	-	-	-	-	-	
Sports Day/Freezie Concession	-	-	-	-	-	
Sports Day/Freezie Expense	-	-	-	-	-	
Sports Day Concession	-	-	-	-	100.00	
Pub Night	-	-	-	-	-	
Pub Night Expense	-	-	-	-	-	
Pub Night	-	-	-	-	-	
Walk-a-thon Revenue	-	-	-	-	-	
Walk-a-thon Expenses	-	-	-	-	-	
Walk-a-thon	-	-	-	-	-	
Freezie Sales Revenue	-	-	-	-	-	
Freezie Sales Expense	-	-	-	-	-	
Freezie Sales	-	-	-	-	-	
Movie Night	-	-	-	-	-	
Movie Night Costs	-	-	-	-	-	
Movie Night	-	-	-	-	-	
Net Other Fundraisers	112.00	145.98	275.99	533.97	1,350.00	
Grade 7 Graduation	-	-	-	-	-	
Memory Books	-	-	-	-	-	
Photo Night	-	-	-	-	200.00	
West Coast Seeds	-	-	-	-	300.00	
Recycling Depot	-	-	-	-	300.00	
Bank Interest	-	-	-	-	-	
Donation	-	-	-	-	-	
PAC operating grant	-	-	-	-	100.00	\$117.06 carried forward from 2021-2022 school year
Mabel's Label's Fundraiser	-	-	69.61	69.61	-	
Sun-Oka Fruit Fundraiser	-	-	770.00	770.00	-	
Miscellaneous Revenue	-	-	-	-	-	
GROSS INFLOWS	10,454.48	4,606.37	2,138.67	-	17,199.52	
FUNDRAISER EXPENSE OFFSETS	1,404.00	2,667.95	6,722.92	-	10,794.87	
NET	9,050.48	1,938.42	(4,584.25)	-	6,404.65	
Other Outflows:						
Technology						
Library Books	-	500.00	-	500.00	500.00	
Library Renovations	-	-	-	-	2,000.00	
Computers, software and accessories	-	-	-	-	-	
Recreation and Clubs						
Gym & outdoor sports equipment	-	500.00	-	500.00	500.00	
Academic Assistance						
Cultural Enrichment	-	-	1,429.75	1,429.75	1,950.00	\$5/student for 377 students=\$1885
Field trips	-	-	315.75	315.75	3,900.00	\$10/student form gaming grant, plus \$10/student from PAC funds= 7540
Classroom supplies	-	2,185.00	-	2,185.00	2,250.00	\$5/student @377 students, plus \$100/x3 special class
Planners	-	-	-	-	-	
Fine Arts						
Musical Supplies	-	500.00	-	500.00	500.00	
Community, Social & Safety						
Emergency supplies	-	-	-	-	390.00	\$1/Student
Safety Supplies	-	-	-	-	-	
Grad 7 graduation	-	-	-	-	250.00	
Garden renewal	-	-	-	-	4,000.00	
Teacher appreciation lunch (net)	-	-	-	-	350.00	
Teacher farwell gifts	-	-	-	-	300.00	
Pancake breakfast	-	-	-	-	1,200.00	
Christmas Cheer	-	-	-	-	-	
Potluck	-	-	-	-	200.00	
Clinton Cares	-	-	-	-	100.00	
Movie Licece	-	-	-	-	100.00	So kids can watch fun videos in Class
Administration of PAC						
BCCPAC/DPAC Fees	-	75.00	-	75.00	75.00	
PAC Administration Expenses	-	110.86	-	110.86	-	
Meeting refreshments	-	19.03	-	19.03	100.00	
Other						
Miscellaneous	-	-	-	-	50.00	
Total Expenses	-	3,889.89	1,745.50	5,635.39	18,915.00	
Net Cash Inflow/(Outflow)	9,050.48	(1,951.47)	(6,329.75)	769.26	(9,165.00)	
Opening Cash Balance	11,376.79	20,427.27	18,475.80	11,376.79	8,378.00	
Closing Cash Balance	20,427.27	18,475.80	12,146.05	12,146.05	(787.00)	

CLINTON PAC - GAMING
STATEMENT OF INFLOWS/OUTFLOWS
September 1, 2022 - August 31, 2023

	30/Sep/22	31/Oct/22	30/Nov/22	YTD	Budget	Fav/(Unfav)	Variance	Comment
Grant	7,660.00	-	-	7,660.00	7,200.00	-	460.00	
Bank Interest	-	-	-	-	2,172.49	-	2,172.49	carry over from 2021-2022
GROSS INFLOWS	7,660.00	-	-	7,660.00	9,372.49	-	1,712.49	
Expenditure Details:								
Field trips/Educational Group Activities:								
School House Products Inc. Library Tables		4,467.90		4,467.90	5,000.00	-	8,367.90	Library Revitalization
Laity Pumpkin Patch Field Trip			2,535.75	2,535.75	3,900.00			Field Trips
Young Actors Project Field Trip			1,364.25	1,364.25	450.00			Garden Renewal
				-				
				-				
				-				
				-				
Total Expenses	-	4,467.90	3,900.00	8,367.90	9,350.00	-	982.10	
Net Cash Inflow/(Outflow)	7,660.00	- 4,467.90	- 3,900.00	- 707.90	22.49	-	730.39	
Opening Cash Balance	2,172.49	9,832.49	5,364.59	2,172.49			2,172.49	
Closing Cash Balance	9,832.49	5,364.59	1,464.59	1,464.59			1,464.59	

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2022-23 DPAC Report

MEETING SUMMARY

Monday, November 21, 2022

Mental Health Wellness presented by SD41 Director of Instruction Nick Christofides

- The Burnaby School District has been targeting Mental Health Literacy. That is, the focus is on building social-emotional capacity of the students and the whole school community to face stressful situations. The idea is to understand that stress is part of life, reframing it as an opportunity for growth by asking for help if needed, and facing the circumstances that trigger stress. Stress triggers oxytocin response, which is beneficial for wellbeing (metaphor of tree growing in the best environment but without wind, then falling due to the lack of exposure to adversity – lack of strong roots). This campaign intertwines with other campaigns already in place, as the one connected to healthy sleep habits. Packages have been sent to schools – posters, ongoing conversations with staff in place. Book recommended “The Upside of Stress” by Kelly McGonigal.
- Mental Health Liaison: The District works together with registered counselors to make available mental health services to families. In case it is needed, the families should contact the principal and counselor of the school to make the referral to Safe Schools Team.

DPAC Update

- DPAC lost access to emails, it should be fixed by this weekend. Use info@burnabydpac.com OR chair@burnabydpac.com .

Show & Tell

- Schools informed about fundraisers, mostly what our PAC is doing.
- Brentwood is organizing a craft fair (kids make ornaments and come sell it to fundraise for PAC), they also have a gift card fundraiser.
- South Slope will organize a Jingle Walk in the neighbourhood plus donations pick-up.
- Fire-fighter's Pancake breakfast at Taylor Park Secondary schools' fundraisers to provide for their grads party.