

Clinton Elementary School Parent Advisory Council

5858 Clinton Street Burnaby B.C. V5J 2M3
clintonpac.sd41@gmail.com



2022-23 PAC Meeting

Wednesday, January 18, 2023 at 5:30pm in the Library + Zoom

MINUTES

1. Call to Order

- 5:35pm.

2. Introductions

- 14 attendees (8 in-person, 6 online).

3. Adopt Agenda

- Agenda circulated.

Motion: That the agenda be adopted with minor corrections to and an addition to item 7. **M/S/C**

4. Approve Minutes

- Friday, December 9, 2022 PAC meeting minutes circulated.

Motion: That the minutes be approved with minor corrections to items 5 and 7. **M/S/C**

5. Principal's Report

- Student population 379.
- Shared with parents the new book "The Great Realization".
- District auditing ELL program and Ministry auditing LSS program.
- Students attending "Young People's Concert" today at MJF Theatre.
- District conducting survey on racism, school will email info for parents to participate and submit feedback.
- National Family Literacy Week is Jan 23-27, lots of in school events and activities planned.
- Have ordered 2 picnic tables for the outdoor classroom next to the garden, goal is to get garden done by the end of next year, new sign board coming soon, courtyard planters to be included in outdoor classroom activities.
- New playground equipment ideas include a merry-go-round climbing structure or a gaga ball pit?
- District hosting long rang facility planning meetings, Clinton's meeting is Feb 1, school will email info for parents to participate and submit feedback.
- Clinton has the District's trestle tree equipment for all of Jan.
- Cyber bullying workshop facilitated by RCMP school liaison officer and Ministry of Education youth worker for Gr. 6-7 students Jan 27. Might host info session and/or create info package for parents in the future.

6. Parents questions and/or comments for the Principal

- Q) When will the additional instruction time be added? A) Sep 2023.
- Q) Are classroom doors supposed to open at the 8:55am bell or at 9:00am bell? A) Teachers are encouraged to open their classroom doors at 8:55am.
- Q) There has been graffiti in the Gr. 3 hallway girls' bathroom. A) Yes, this has been reported to teachers and administration. Custodian working on promptly removing graffiti. Staff working with students to stop it.

7. Chair's Report

- Pancake Breakfast wrap up – THANK YOU to the all parents that volunteered. Your help made it an amazing event for the students and staff. Anyone volunteer that wants a copy of the group photo taken at the end of the event, please email PAC.
- Gr.7 Grad fundraisers – Lees Bottle Depot, Cobs Bread, Mable's Labels from Jan to Jun.
- Munch-A-Lunch – Need parents to help on Mondays, please sign up though Munch-A-Lunch site or email PAC.
- West Coast Seeds – Online sale is happening now! Please tell your family and friends to order their seeds.
- Leadership Students Movie Night – Gr 6-7 leadership students will be planning and hosting a family movie night in Feb.
- Hot Dog Day – Need 4-6 parents to help on Feb 23 to cook, package and deliver hot dog lunches to classrooms.
- Escape Room – Tentatively booked for Mar 10, still pending confirmation of booking with vendor.
- Fun Fair – Jun 16! Looking for parents to help make this event even better than last year!
- Family Pot Luck – Should we do a pot luck / trivia night after spring break?
- Library – Table and stools have arrived. Next projects: new movable shelves, new art. Need parents to re-shelve books and help remove old books.

8. Treasurer's Report

- Current financial statements circulated.

9. DPAC Rep's Report

- Monday, January 16, 2023 meeting summary circulated.
- Next meeting is scheduled for Tuesday, February 21, 2023.

10. Other

- Lots of volunteering opportunities for parents to help out, Jan 6 letter from Principal and PAC Chair circulated.
- Emergency preparedness – Nothing new to report at this time.
- Literacy Week scheduled submitted by Principal.

11. Next PAC Meeting

- Friday, February 17, 2023 at 9:05am in the Library.

12. Adjournment

Motion: That the meeting be adjourned at 6:53pm. M/S/C

CLINTON PAC - GENERAL
 STATEMENT OF INFLOWS/OUTFLOWS
 September 1, 2022 – August 31, 2023

	30/Sep/21	31/Oct/21	30/Nov/21	31/Dec/21	31/Jan/22	YTD	Budget	Comments
MunchaLunch Revenue	10,342.48	4,361.37	1,162.32	128.52	913.80	16,908.49	-	
Munch a Lunch Annual Hosting Fee	-	336.00	-	-	-	336.00	-	
MunchaLunch Expense	1,404.00	2,232.93	6,722.92	2,812.56	1,717.81	14,890.22	-	
MunchaLunch	8,938.48	1,792.44	(5,560.60)	(2,684.04)	804.01	1,682.27	7,500.00	
Other Fundraisers:								
Fun Lunch Revenue	112.00	245.00	176.00	149.00	-	682.00	-	
Fun Lunch Expense	-	99.02	-	-	-	99.02	-	
Fun Lunch Program	112.00	145.98	176.00	149.00	-	582.98	-	
Purdys Revenue	-	-	-	-	891.71	891.71	-	
Purdys Expense	-	-	-	-	-	-	-	
Purdys	-	-	-	-	891.71	891.71	1,000.00	
Spirit Wear Revenue	-	-	225.99	-	-	225.99	-	
Spirit Wear Expense	-	-	-	-	-	-	-	
Spirit Wear	-	-	225.99	-	-	225.99	250.00	through MVP Athletic Supplies
Christmas Fundraiser Revenue	-	-	-	454.34	-	454.34	-	
Christmas Fundraiser Expense	-	-	-	-	-	-	-	
Christmas Fundraiser	-	-	-	454.34	-	454.34	-	Ponsetia and plant sale
Sports Day/Freezie Concession	-	-	-	-	-	-	-	
Sports Day/Freezie Expense	-	-	-	-	-	-	-	
Sports Day Concession	-	-	-	-	-	-	100.00	
Pub Night	-	-	-	-	-	-	-	
Pub Night Expense	-	-	-	-	-	-	-	
Pub Night	-	-	-	-	-	-	-	
Walk-a-thon Revenue	-	-	-	-	-	-	-	
Walk-a-thon Expenses	-	-	-	-	-	-	-	
Walk-a-thon	-	-	-	-	-	-	-	
Freezie Sales Revenue	-	-	-	-	-	-	-	
Freezie Sales Expense	-	-	-	-	-	-	-	
Freezie Sales	-	-	-	-	-	-	-	
Movie Night	-	-	-	-	-	-	-	
Movie Night Costs	-	-	-	-	-	-	-	
Movie Night	-	-	-	-	-	-	-	
Net Other Fundraisers	112.00	145.98	401.99	603.34	891.71	2,155.02	1,350.00	
Grade 7 Graduation	-	-	-	-	194.60	194.60	-	
Memory Books	-	-	-	-	-	-	-	
Photo Night	-	-	-	-	-	-	200.00	
West Coast Seeds	-	-	-	-	-	-	300.00	
Recycling Depot	-	-	-	-	-	-	300.00	
Bank Interest	-	-	-	-	-	-	-	
Donation	-	-	-	-	-	-	-	
PAC operating grant	-	-	-	181.92	-	181.92	100.00	\$117.06 carried forward from 2021-2022 school year
Mabel's Label's Fundraiser	-	-	69.61	-	-	69.61	-	
Sun-Oka Fruit Fundraiser	-	-	1,358.00	-	-	1,358.00	-	2 Harvests
Miscellaneous Revenue	-	-	-	-	-	-	-	
GROSS INFLOWS	10,454.48	4,606.37	2,991.92	913.78	2,000.11	20,966.66		
FUNDRAISER EXPENSE OFFSETS	1,404.00	2,667.95	6,722.92	2,812.56	1,717.81	15,325.24		
NET	9,050.48	1,938.42	(3,731.00)	1,898.78	282.30	5,641.42	9,750.00	
Other Outflows:								
Technology								
Library Books	-	500.00	-	-	-	500.00	500.00	
Library Renovations	-	-	-	-	-	-	2,000.00	
Computers, software and accessories	-	-	-	-	-	-	-	
Recreation and Clubs								
Gym & outdoor sports equipment	-	500.00	-	-	-	500.00	500.00	
Academic Assistance								
Cultural Enrichment	-	-	1,429.75	-	-	1,429.75	1,950.00	\$5/student for 377 students=\$1885
Field trips	-	-	315.75	-	2,386.14	2,701.89	3,900.00	\$10/student form gaming grant, plus \$10/student from PAC funds
Classroom supplies	-	2,185.00	-	53.76	-	2,238.76	2,250.00	\$5/student @377 students, plus \$100/x3 special class
Planners	-	-	-	-	-	-	-	
Fine Arts								
Musical Supplies	-	500.00	-	-	-	500.00	500.00	
Community, Social & Safety								
Emergency supplies	-	-	-	-	-	-	390.00	\$1/Student
Safety Supplies	-	-	-	-	-	-	-	
Grad 7 graduation	-	-	-	-	-	-	250.00	
Garden renewal	-	-	-	5.60	-	5.60	4,000.00	
Teacher appreciation lunch (net)	-	-	-	-	-	-	350.00	
Teacher farwell gifts	-	-	-	-	-	-	300.00	
Pancake breakfast	-	-	-	1,081.31	-	1,081.31	1,200.00	
Christmas Cheer	-	-	-	-	-	-	-	
Potluck	-	-	-	48.99	-	48.99	200.00	
Clinton Cares	-	-	-	-	-	-	100.00	
Movie Licece	-	-	-	-	-	-	100.00	So kids can watch fun videos in Class
Administration of PAC								
BCCPAC/DPAC Fees	-	75.00	-	-	-	75.00	75.00	
PAC Administration Expenses	-	110.86	-	57.79	-	168.65	-	
Meeting refreshments	-	19.03	-	151.94	-	170.97	100.00	
Other								
Miscellaneous	-	-	-	11.77	-	11.77	50.00	
Total Expenses	-	3,889.89	1,745.50	1,411.16	2,386.14	9,432.69	18,915.00	
Net Cash Inflow/(Outflow)	9,050.48	(1,951.47)	(5,476.50)	3,309.94	2,103.84	(3,791.27)	(9,165.00)	
Opening Cash Balance	11,376.79	20,427.27	18,475.80	12,999.30	9,689.36	11,376.79	8,378.00	
Closing Cash Balance	20,427.27	18,475.80	12,999.30	9,689.36	7,585.52	7,585.52	(787.00)	

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2022-23 DPAC Report

MEETING SUMMARY

Monday, January 16, 2023

Long Range Facility Plan Engagement Updates presented by Secretary-Treasurer Russell Horswill

- Burnaby: The Facility Plan is approved every June and contemplates the population increase. The government will inform the plan in March.
- Consultation with partners and educational zones discussions will start by the end of January – beginning of February 2023. On Wednesday, the District will email parents inviting them to engage. Open houses at the board will happen from 5 to 8 pm. Surveys. On February 22, the website will summarize the major themes.
- There will be no school closures. Potential boundary changes for other schools (Brentwood, Taylor Park, Stride) will include long-term conversations. Site considerations: Brentwood and Cameron: 2 studies. Same for Maywood.

Safe and Caring Schools Burnaby presented by SD41 Director of Instruction specializing in Safe and Caring Schools Burnaby, Nick Christofides

- The focus is on prevention. Progressive discipline is a strategy that encompasses engaging all the actors (families, staff, students) to help students learn from mistakes, develop skills, and prevent potential incidents. There are different tiers of intervention and support available. Teachers, administrators, and counsellors are the first to contact.
- Critical Incident Response Team: Includes counsellors, school team, and direct line with police if there is a community event. They provide support to students and teachers.
- Prevention and action includes discussing online habits/expectations with your kids, positive school and community connections, sleep habits, open communication, boundaries, and changes in friendships.
- DPAC Reps and other attendees agree on the District sending information at the beginning of the school year to know how to proceed if an incident occurs. The resources may include how to speak about different incidents and websites to learn more.

Breakout Session: Things the Reps want the presenter to address on the upcoming Emergency Preparedness and Response meeting in February

- Responsibilities of the District and PAC regarding funding to buy supplies and equipment. The steps to get reimbursed.
- How does the District prepare for other emergencies (e.g., floods, heat domes) and major threats (lockdowns)?
- Students with special needs.
- The process of collecting children.
- Access to list of supplies.
- The District Cohesive plan, and the District staff liaison.

DPAC Updates

- List of emails: Old one is no longer on. Principals provide the names of the PAC's Reps. Please inform changes.
- Feb meeting: Moving to in-person (probably a hybrid). Location: Burnaby Central - Multipurpose room.
- Committees: No reports.

Q&A

- The principal does not need to check PAC's bank statements.
- Late applications for funds: Keep trying, phone them, and explain the situation. You can email the DPAC. Treasurer: alfredromann@gmail.com, and also check with BCCPAC if needed.
- Traffic safety: There's a trustee that should bring up the concerns. There are expanded speed zones in Burnaby.

Clinton DPAC Rep left at 8:49pm, missed Show & Tell segment of meeting.



Clinton Elementary School

5858 Clinton Street, Burnaby, B.C. V5J 2M3 604-296-9009

January 6th, 2023

Dear Clinton Community,

This letter is being written on behalf of Ms. Am Bains (PAC) and myself as an opening welcome back to the New Year. We are so fortunate to be working in a thoughtful and caring community. Saying that, we continue to work at making this a hub to the surrounding community.

As we move into this New Year, we are reaching out to let you know that we are hoping that more parents will engage with the school to bring it a larger sense of community to all of us. Ms. Bains is actively seeking help from parents for various school activities such as movie night, games night, Fun Fair, evening parent educational event, afterschool programming for students and other community building events. We hope that you take on the challenge of helping with one or even part of an event, so we can all have opportunities to build a thriving community over the next little while.

If you are able to help then please reach out to Ms. Bains at clintonpac.sd41@gmail.com or one of the other PAC executives to become part of the school planning and Programming. Attending the PAC meetings that alternate month to month from daytime to evenings is another great way to offer ideas and get to know other parents and what is really going on at school. The next meeting is January 18th @ 5:30 PM in the Library at Clinton.

Finally, we want to wish you all a prosperous and joyful New Year and hopefully we can bring back some vibrant engagement to our Clinton Community all the while being safe and caring about the safety and health of everyone.

Take Care.

Sincerely,

Claudio Bortolussi & Am Bains

Claudio Bortolussi

Principal, Clinton & Glenwood Elementary Schools

"The beautiful thing about learning is that no one can take it away from you". B.B. King

LITERACY WEEK AND BEYOND!

– Ideas shared and planned by Joanne, Pam, Michelle G and Amanda H

The theme would be: **What Are The Possibilities of Looking In A Book** with the notion that text does not just come in the form of a book and the understanding that literacy encompasses much more than just reading. Focus on both fiction/non-fiction

PAC may also consider participating, in some way, from Family Literacy Day – Family Day

The dates: **Monday, January 23 - Friday, January 27** (Family Literacy Day)

Monday, January 23 – Literacy Week Kick Off

Door Décor – teachers can already have doors dressed up like the pages of a book or create the door décor this week (illustrations one side, text the other, or non-fiction facts, text boxes, graphics, or title pages or like Room 12 with “Warm Up To A Good Book”)

Morning Announcements: Division 10 recites “Look In A Book” and the welcome announcement for the literacy week is shared followed by a staff member sharing a “literacy” story of their own.

It’s also “Say Nice Words” weeks and the books “What Are Words Really” will be highlighted

Recess announcements/1:00 announcements – staff sharing a “literacy” moment/book/inspiration and student DJ’s sharing a few reading facts related to “Literacy and the difference between Fiction and Non Fiction books

Tuesday, January 24 – Dress Up As A Book Character

Students/staff come to school as a book character

D.J’s share information about “Your Brain On Books” and the benefits of reading

Staff, perhaps, share the character that they chose to be and why.

Wednesday, January 25 – Drop Everything And Read

Scheduled time 1:00 but classes can choose the time that works best for them

Also, Wacky Word Wednesday and the possibilities of looking in a Joke Book with some jokes shared over the P.A

Thursday, January 26 – Reading In The Dark – in the gym at 9:45

Mrs. E. will give up her P.E. time so other classes do not miss out on trestle tree or P.E.

Classes will make their way to the gym with flashlights, headlamps and their books.

(Stuffedies/blankets?) Classes will be assigned corners of the gym to sit and silently read in the dark until recess which may need to be delayed slightly.

Morning DJ’s will share the meaning of the Great Clinton Book Flood through the means of introducing the story “The Great Christmas Book Flood”, a story that takes place in Iceland and rings true today. This will lead to the Reading In the Dark.

Friday, January 27 – Family Literacy Day and beyond...

The meaning behind the purpose of the literacy week and family literacy day will be shared with the focus of The Great Clinton Book Flood continuing

The family focus will connect to the showing and sharing of how literacy is explored at home and ideas shared with families as how they can continue to read at home up to **Family Day** weekend and beyond

For Clinton School, the flood of reading and writing will continue with (suggested ideas)

February – Story Time shared by a different staff member/teacher in classrooms – Guest Reader Day

March – Reading Train

April – Poetry Month – Poem In your Pocket or...

May – Reading Outside At the Garden – Throughout the day, classes will go outside to read at the outdoor classroom/garden

June – Grade 7's highlight their favourite book from their elementary years – photo taken of the grade 7 reading the book and posted on a bulletin board

September – Teacher photos posted on bulletin board with favourite book or where staff member likes to read and a few that may be "Guess The Reader" pix

Throughout the months, this may be when Teacher DJ's may be able to share their connection to reading or memorable stories that inspired them instead of having stories shared only throughout the Literacy Week.