

# Clinton Elementary School Parent Advisory Council

5858 Clinton Street Burnaby B.C. V5J 2M3  
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## 2022-23 PAC Meeting

Friday, February 17, 2023 at 9:05am in the Library + Zoom

### MINUTES

#### 1. Call to Order

- 9:09am.

#### 2. Introductions

- 10 attendees (10 in-person, 0 online, not able to get Zoom working)

#### 3. Adopt Agenda

- Agenda circulated.  
**Motion:** *That the agenda be adopted as circulated. M/S/C*

#### 4. Approve Minutes

- Wednesday, January 18, 2023 PAC meeting minutes circulated.  
**Motion:** *That the minutes be approved as circulated. M/S/C*

#### 5. Principal's Report

- Head Teacher Mr. Dosanjh presented Principal's Report on behalf of Principal Mr. Bortolussi.
- Student population 383.
- Bullying and racism workshop held for staff.
- Report cards go home Mar 9.
- Pink Shirt Day Feb 22. Everyone encouraged to wear pink. Students made pink shirt signs for community walk that will be done rain or shine. This year's focus is on diversity and inclusion.

#### 6. Parents questions and/or comments for the Principal

- Q) Is the Escape Room event still happening? A) Yes. Staff onboard and students excited. PAC to get info to staff. Will be age-appropriate rooms, 3 classes at same time, 30-40min sessions.

#### 7. Chair's Report

- Fundraisers
  - Lees Bottle Depot – Runs Jan 1-Jun 30 for Gr.7 Grad, raised \$400 last year.
  - Cobs Bread – Market Crossing location.
  - Mable's Labels – Online [https://mabelslabels.ca/en\\_CA/](https://mabelslabels.ca/en_CA/) select "Clinton Elementary School PAC (Burnaby)"
  - West Coast Seeds – Raised \$200, orders go home today, thank you to all the families that order seeds!
  - Panago Pizza – Raised \$700 for Gr.7 Grad.
  - White Spot – Gr.7 Grad will be running this in the spring, dates TBA.
  - Ideas – Purdys for Easter/Spring chocolates (Mar / Apr), Growing Smiles for Mother's Day hanging baskets (Apr / May). Maybe do Facebook poll to gauge interest?
  - Krispy Kreme – Looking to do this on Mar 10 for Escape Room treats for students, will need volunteer to drive to Delta to p/u orders, pre-order via Munch-A-Lunch site. If Krispy Kreme doesn't work, might try Stuffies Pastries in Metrotown or Costco for frozen baked good that could be cooked in gym kitchen.
- Events
  - Family Movie Night – Feb 17. Will encourage masks and social distancing. 1 blue mat per family. 4:30pm blue mats get set out. 5:00pm gym doors open. 5:30pm movie starts. Promoting family literacy over the Family Day long weekend by giving kids activity pkg to take home. Cash concession where snacks and drinks are \$1-2.
  - Hot Dog Day – Feb 23, pre-order via Munch-A-Lunch. Not able to order from Costco. Will need to cook hotdogs at school. Will need to borrow propane burner + large cooking pot that will be set up in courtyard outside Art Room door. Will need parent volunteers to help cook, wrap, deliver hot dogs. Gr.7 volunteers to do condiments on hot dogs in K-Gr.3 classrooms. Gr.4-7 classrooms can do their own condiments.
  - Escape Room Day – Mar 10.

- Family Photo Night – Apr 18 4:00pm-8:30pm in the library. Online booking and onsite payment TBD. 15 min session pre family. \$25 sitting fee. 1-8”x10” photo free, able to order more photos via photographer ( <https://www.madethegrade.ca/> ).
- Staff Appreciation Lunch – May 11 12:00pm in the gym. Possible catering vendors: Columbia Street Sandwich Company, Big Star Sandwich Co, Green’s and Beans Deli, Cioffi’s Meat Market and Deli.
- Sports Day + Sport Day Concession – Jun 9, pre-order via Munch-A-Lunch plus cash sales, onsite payment TBD. Serving hot dogs, veggie dogs, samosas, coffee, chips, freezies, muffins, juice boxes, cookies. Will need lots of parents to volunteer to help! 6-8 parents cooking hot dogs, 4-6 parents running concession.
- Family Fun Fair – Jun 16. 3 food trucks coming! Cake walk, facepainting, bounce house, 50/50 raffle. Looking into doing writs bands for games, plus tickets for face painting, cake walk, 50/50 raffle. Lots of games and lots of prizes.
- Staff Retirement(s) – Mrs. Wilson will be retiring in June. Need to plan community event for ‘afternoon high tea’ style event after school on Jun 26. Need volunteer to put notice in Burnaby NOW and Burnaby Beacon inviting all past students/families to attend. Possible gift ideas: photo album of photos from school archive, framed first and last school photo, framed first and last class photo, custom brooch of school mascot.
- Projects
  - Library – Refreshing and/or replacing exiting wall shelving workorder submitted to District last year. Looking into new book truck/cart, creating tech squad coding corner, upgrading art/décor, diversify book collection buy adding new books.
- Parents Help Needed
  - Library – Mrs. Hossack needs parents to re-shelve books 15-30min in the mornings or afternoons.
  - Traffic Signs – Ms. Benson needs parents help students put out and take in traffic signs each day.
  - PAC Events – PAC needs parents to help at upcoming events inc: Hot Dog Day, Family Fun Fair, etc.

#### **8. Treasurer’s Report**

- Current financial statements circulated.
- Movie streaming licence cost to be shared by Clinton, Clinton PAC, Glenwood, Glenwood PAC.
- Escape Room cost \$1,500, \$81/class.

#### **9. DPAC Rep’s Report**

- Next meeting is scheduled for Tuesday, February 21, 2023.

#### **10. Open Discussion**

- None.

#### **11. Next PAC Meeting**

- Wednesday, March 29, 2023 5:30pm in the Library.

#### **12. Adjournment**

***Motion:*** That the meeting be adjourned at 10:38am. **M/S/C**

CLINTON PAC - GENERAL  
 STATEMENT OF INFLOWS/OUTFLOWS  
 September 1, 2022 – August 31, 2023

	30/Sep/21	31/Oct/21	30/Nov/21	31/Dec/21	31/Jan/22	28/Feb/22	YTD	Budget	Comments
MunchaLunch Revenue	10,342.48	4,361.37	1,162.32	128.52	14,089.39	1,954.11	32,038.19	-	
Munch a Lunch Annual Hosting Fee	-	336.00	-	-	-	-	336.00	-	
MunchaLunch Expense	1,404.00	2,232.93	6,722.92	2,812.56	4,802.88	1,991.17	19,966.46	-	
MunchaLunch	8,938.48	1,792.44	(5,560.60)	(2,684.04)	9,286.51	(37.06)	11,735.73	7,500.00	
<b>Other Fundraisers:</b>									
Fun Lunch Revenue	112.00	245.00	176.00	149.00	226.00	-	908.00	-	
Fun Lunch Expense	-	99.02	-	-	-	-	99.02	-	
Fun Lunch Program	112.00	145.98	176.00	149.00	226.00	-	808.98	-	
Purdys Revenue	-	-	-	-	-	891.71	891.71	-	
Purdys Expense	-	-	-	-	-	-	-	-	
Purdys	-	-	-	-	-	891.71	891.71	1,000.00	
Spirit Wear Revenue	-	-	225.99	-	-	-	225.99	-	
Spirit Wear Expense	-	-	-	-	-	-	-	-	
Spirit Wear	-	-	225.99	-	-	-	225.99	250.00	through MVP Athletic Supplies
Christmas Fundraiser Revenue	-	-	-	454.34	-	-	454.34	-	
Christmas Fundraiser Expense	-	-	-	-	-	-	-	-	
Christmas Fundraiser	-	-	-	454.34	-	-	454.34	-	Ponsetia and plant sale
Sports Day/Freezie Concession	-	-	-	-	-	-	-	-	
Sports Day/Freezie Expense	-	-	-	-	-	-	-	-	
Sports Day Concession	-	-	-	-	-	-	-	100.00	
Pub Night	-	-	-	-	-	-	-	-	
Pub Night Expense	-	-	-	-	-	-	-	-	
Pub Night	-	-	-	-	-	-	-	-	
Walk-a-thon Revenue	-	-	-	-	-	-	-	-	
Walk-a-thon Expenses	-	-	-	-	-	-	-	-	
Walk-a-thon	-	-	-	-	-	-	-	-	
Freezie Sales Revenue	-	-	-	-	-	-	-	-	
Freezie Sales Expense	-	-	-	-	-	-	-	-	
Freezie Sales	-	-	-	-	-	-	-	-	
Movie Night	-	-	-	-	-	-	-	-	
Movie Night Costs	-	-	-	-	-	-	-	-	
Movie Night	-	-	-	-	-	-	-	-	
<b>Net Other Fundraisers</b>	<b>112.00</b>	<b>145.98</b>	<b>401.99</b>	<b>603.34</b>	<b>226.00</b>	<b>891.71</b>	<b>2,381.02</b>	<b>1,350.00</b>	
Grade 7 Graduation	-	-	-	-	194.60	-	194.60	-	
Memory Books	-	-	-	-	-	-	-	-	
Photo Night	-	-	-	-	-	-	-	200.00	
West Coast Seeds	-	-	-	-	-	-	-	300.00	
Recycling Depot	-	-	-	-	-	-	-	300.00	
Bank Interest	-	-	-	-	-	-	-	-	
Donation	-	-	-	-	-	-	-	-	
PAC operating grant	-	-	-	181.92	-	-	181.92	100.00	\$117.06 carried forward from 2021-2022 school year
Mabel's Label's Fundraiser	-	-	69.61	-	-	-	69.61	-	
Sun-Oka Fruit Fundraiser	-	-	1,358.00	-	-	-	1,358.00	-	2 Harvests
Miscellaneous Revenue	-	-	-	-	-	-	-	-	
<b>GROSS INFLOWS</b>	<b>10,454.48</b>	<b>4,606.37</b>	<b>2,991.92</b>	<b>913.78</b>	<b>14,509.99</b>	<b>2,845.82</b>	<b>36,322.36</b>		
<b>FUNDRAISER EXPENSE OFFSETS</b>	<b>1,404.00</b>	<b>2,667.95</b>	<b>6,722.92</b>	<b>2,812.56</b>	<b>4,802.88</b>	<b>1,991.17</b>	<b>20,401.48</b>		
<b>NET</b>	<b>9,050.48</b>	<b>1,938.42</b>	<b>(3,731.00)</b>	<b>- 1,898.78</b>	<b>9,707.11</b>	<b>854.65</b>	<b>- 15,920.88</b>	<b>9,750.00</b>	
					0.00	(0.00)	(0.00)		
<b>Other Outflows:</b>									
<b>Technology</b>									
Library Books	-	500.00	-	-	-	-	500.00	500.00	
Library Renovations	-	-	-	-	-	-	-	2,000.00	
Computers, software and accessories	-	-	-	-	-	-	-	-	
<b>Recreation and Clubs</b>									
Gym & outdoor sports equipment	-	500.00	-	-	-	-	500.00	500.00	
<b>Academic Assistance</b>									
Cultural Enrichment	-	-	1,429.75	-	-	-	1,429.75	1,950.00	\$5/student for 377 students=\$1885
Field trips	-	-	315.75	-	2,136.36	249.78	2,701.89	3,900.00	\$10/student form gaming grant, plus \$10/student from PAC funds
Classroom supplies	-	2,185.00	-	53.76	-	-	2,238.76	2,250.00	\$5/student @377 students, plus \$100/x3 special class
Planners	-	-	-	-	-	-	-	-	
<b>Fine Arts</b>									
Musical Supplies	-	500.00	-	-	-	-	500.00	500.00	
<b>Community, Social &amp; Safety</b>									
Emergency supplies	-	-	-	-	-	-	-	390.00	\$1/Student
Safety Supplies	-	-	-	-	-	-	-	-	
Grad 7 graduation	-	-	-	-	-	-	-	250.00	
Garden renewal	-	-	-	5.60	-	-	5.60	4,000.00	
Teacher appreciation lunch (net)	-	-	-	-	-	-	-	350.00	
Teacher farwell gifts	-	-	-	-	-	-	-	300.00	
Pancake breakfast	-	-	-	1,081.31	-	-	1,081.31	1,200.00	
Christmas Cheer	-	-	-	-	-	-	-	-	
Potluck	-	-	-	48.99	-	-	48.99	200.00	
Clinton Cares	-	-	-	-	-	-	-	100.00	
Movie Licece	-	-	-	-	-	-	-	100.00	So kids can watch fun videos in Class
<b>Administration of PAC</b>									
BCCPAC/DPAC Fees	-	75.00	-	-	-	-	75.00	75.00	
PAC Administration Expenses	-	110.86	-	57.79	-	152.50	321.15	-	
Meeting refreshments	-	19.03	-	151.94	-	-	170.97	100.00	
<b>Other</b>									
Miscellaneous	-	-	-	11.77	-	-	11.77	50.00	
<b>Total Expenses</b>	<b>-</b>	<b>3,889.89</b>	<b>1,745.50</b>	<b>1,411.16</b>	<b>2,136.36</b>	<b>402.28</b>	<b>9,585.19</b>	<b>18,915.00</b>	
<b>Net Cash Inflow/(Outflow)</b>	<b>9,050.48</b>	<b>(1,951.47)</b>	<b>(5,476.50)</b>	<b>- 3,309.94</b>	<b>7,570.75</b>	<b>452.37</b>	<b>6,335.69</b>	<b>(9,165.00)</b>	
<b>Opening Cash Balance</b>	<b>11,376.79</b>	<b>20,427.27</b>	<b>18,475.80</b>	<b>12,999.30</b>	<b>9,689.36</b>	<b>17,260.11</b>	<b>11,376.79</b>	<b>8,378.00</b>	
<b>Closing Cash Balance</b>	<b>20,427.27</b>	<b>18,475.80</b>	<b>12,999.30</b>	<b>9,689.36</b>	<b>17,260.11</b>	<b>17,712.48</b>	<b>17,712.48</b>	<b>(787.00)</b>	

CLINTON PAC - GAMING  
 STATEMENT OF INFLOWS/OUTFLOWS  
 September 1, 2022 – August 31, 2023

	30/Sep/22	31/Oct/22	30/Nov/22	31/Dec/22	31/Jan/23	YTD	Budget	Fav/(Unfav) Variance	Comment
Grant	7,660.00					7,660.00	7,200.00	460.00	
Bank Interest		-	-	-	-	-	2,172.49	- 2,172.49	carry over from 2021-2022
<b>GROSS INFLOWS</b>	<b>7,660.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,660.00</b>	<b>9,372.49</b>	<b>- 1,712.49</b>	
<b>Expenditure Details:</b>									
	<u>Cheque #</u>								
Field trips/Educational Group Activities:								- 8,367.90	
School House Products Inc. Library Tables	273	4,467.90				4,467.90	5,000.00		Library Revitalization
Laity Pumpkin Patch Field Trip	274		2,535.75			2,535.75	3,900.00		Field Trips
Young Actors Project Field Trip	275		1,364.25			1,364.25	450.00		Garden Renewal
						-			
						-			
						-			
						-			
<b>Total Expenses</b>		<b>4,467.90</b>	<b>3,900.00</b>			<b>8,367.90</b>	<b>9,350.00</b>	<b>982.10</b>	
<b>Net Cash Inflow/(Outflow)</b>	<b>7,660.00</b>	<b>- 4,467.90</b>	<b>- 3,900.00</b>			<b>- 707.90</b>	<b>22.49</b>	<b>- 730.39</b>	
<b>Opening Cash Balance</b>	<b>2,172.49</b>	<b>9,832.49</b>	<b>5,364.59</b>	<b>1,464.59</b>	<b>1,464.59</b>	<b>2,172.49</b>		<b>2,172.49</b>	
<b>Closing Cash Balance</b>	<b>9,832.49</b>	<b>5,364.59</b>	<b>1,464.59</b>	<b>1,464.59</b>	<b>1,464.59</b>	<b>1,464.59</b>		<b>1,464.59</b>	