

Clinton Elementary School Parent Advisory Council

5858 Clinton Street Burnaby B.C. V5J 2M3
clintonpac.sd41@gmail.com



2023-24 PAC Meeting

Wednesday, March 13, 2024 at 6:00pm in the Library + Zoom

MINUTES

1. Call to Order

- 6:08pm.

2. Welcome and Introductions

- 12 attendees (6 in-person, 6 online).

3. Adopt Agenda

- Agenda circulated.
Motion: *That the agenda be adopted as circulated. M/S/C*

4. Approve Minutes

- Wednesday, February 21, 2024 PAC meeting minutes circulated.
Motion: *That the minutes for the February 21, 2024 PAC meeting be approved as circulated. M/S/C*

5. Principal Report

- 375 students.
- Projections for classes coming for next year, very unstable as registration and cross-district transfers happening, 43 new Kindergarten registered as of today.
- Previous activities
 - Mar 4-8 – Emergency Drills Week. Feedback from parents and staff positive. Mr. Winterlik ran the different drill bells after school so that teachers would know what they sounded like. Parent at meeting said they appreciated the time their child's teacher took to explain the different drills, their anxious child felt safe throughout the week.
 - Feb 26 – Burnaby South Articulation for Gr.7. 80% will transition straight into high school, 20% will need extra support.
 - Feb 28 – Pink Shirt Day assembly was great!
- Coming up or Current activities
 - Mar 13 – Report cards go home today.
 - Mar 13 – Primary Days of Music, groups went to Confederation Park Elementary.
 - Apr 2-4 – Young Actors for Div. 8-12.
 - Apr 3-4, Apr 8-11 – Hip Hop tentatively rescheduled.
 - Apr 15-26 – Spike Ball.
 - Apr 15 – Talent Show auditions.
 - Apr 18 – First Track Meet.
 - Apr 25 – Second Track Meet.
 - Apr 29 – Pro-D Day.
 - May – Trestle Tree gymnastics.
 - May 2 – Early dismissal at 1:15pm, Student Led Conferences 2:00pm.
 - May 8 – District Awards Track Meet.

6. Parent questions and/or comment for the Principal

- None.

7. Chair Report

- Term 2
 - Family Movie Night – Fri Feb 23 (6-8pm) Gym. Fewer families than November event but still well attended. Thanks to the all the parents that volunteered to run the concession, sweep floor and clean up Gym. Thank to Mr. Winterlik, Mr. Dosanjh and Ms. Lowe for setting up A/V system.
 - Spring Break Kickoff – Fri Mar 15 (1-3pm) Gym. Will be showing "Hop". Movie will be optional for teachers and classes. Will need parents to fill popcorn boxes, distribute popcorn and drinks, monitor gym door and recycle station, help clean Gym and Gym Kitchen.
- Term 3
 - Munch-A-Lunch – Term 3 is open for online orders (<https://munchalunch.com/login>). Getting fewer orders this year compared to last year but still going to offer hot lunch twice each week. Always looking for new restaurants, email your recommendations to PAC (clintonpac.sd41@gmail.com).
 - Spike Ball – Mon Apr 15-Fri Apr 26. PAC splitting cost with school. Will be done during scheduled PE classes.

- Red Cross "Stay Safe!" – Mon Apr 29 (9am-3pm) Jubilee United Church Hall (Rumble St / Gray Ave). For Gr.4-5 students. \$75/ea and includes pizza lunch. Need min of 12, can have max of 30. Sign up through Munch-A-Lunch (<https://munchalunch.com/login>). Registration will open after Spring Break.
- Staff Appreciation Lunch – Tue Jun 4 (12-1pm) Gym. To book catering. Will need parents to help set up and clean up.
- **PAC ANNUAL GENERAL MEETING** – Wed May 15 (6pm) Library + Zoom. We must have an Executive Committee to apply for \$7,500 +/- provincial Gaming grant. Nominate yourself for one of the PAC Executive positions. You don't need to have been previously involved in the PAC and all role can be shared between two parents. There are also Non-Executive positions. We're looking to for enthusiast parents to continue to bring the Clinton community together.
- Welcome To Kindergarten – Thu Jun 6 (12-3pm).
- Sport Day Concession + Krispy Kreme Doughnuts – Fri Jun 14 (9am-12:30pm) Courtyard. Order doughnuts and hot dog lunches through Munch-A-Lunch (<https://munchalunch.com/login>). Will need parents to run concession, cook hot dogs, distribute freezies and Hot Lunch.
- Grade 7 Grad – Fri Jun 21 (9am-3pm) Gym.
- Year End Tea Party – Mon Jun 27 (3-4:30pm) Courtyard. Will be dessert potluck style like 2023. All families and staff invited to celebrate the end of another successful school year.

8. PAC Fundraisers

- Open – Library Furniture Cash Ask (Feb 15-Mar 15). **THANK YOU** to all the families that generously donated \$6,045 ♥
- Scheduled – Sport Day Concession + Krispy Kreme Doughnuts (Fri Jun 14).
- Ongoing – Cobs Bread, FundScrip, Lee's Bottle Depot, Mable's Labels.

9. Grade 7 Grad Fundraisers

- Me-N-Ed's Pizza Night – Fri Mar 15 at Me-n-Ed's Pizza (Hall Ave / Arcola St), fundraiser details have been emailed.
- Parents Night Out – Fri Apr 5 at Wings Pub & Grill (Kingsway / Griffiths Ave), open to all parents, email 2024 Grad Committee (clintograd2024@gmail.com) for event details and to purchase tickets.
- White Spot Night – Thu Apr 25 at White Spot (Market Crossing), fundraiser details will be emailed closer to event.

10. Treasurer Report

- Current financial summary presented.
- Gaming Grant – \$7,540 grant arrived.
- Variety Grant – \$11,000 cheque hand delivered.
- Spike Ball – Mr. Winterlik to send invoice to PAC.
- Library Stools – Mr. Winterlik to track down District invoice and send to PAC.

11. DPAC Report

- Next meeting is scheduled for Mon Apr 15 (7pm) Burnaby Central Secondary School.

12. Other

- Teachers' Wish List – Some funds still remain. Mr. Winterlik to find out what is still needed and get back to PAC.
- Primary Area Sandbox – No longer has any sand. Could it be rebuilt and refilled? Mr. Winterlik has submitted request to District for new sand. Doesn't think District would cover cost to rebuilt it, would have Clinton pay.
- Primary Area Trees – Some tree roots are exposed and could be tripping hazard. Mr. Winterlik will have District ground crew look at area when sand delivered for sandbox.

13. Next PAC Meeting

- Friday April 19, 2024 9:05am in the Library.

14. Adjournment

Motion: That the meeting be adjourned at 6:55pm. **M/S/C**

CLINTON PAC - GENERAL
 STATEMENT OF INFLOWS/OUTFLOWS
 September 1, 2023 – August 31, 2024

	30/Sep/23	31/Oct/23	30/Nov/23	31/Dec/23	31/Jan/24	28/Feb/24	31/Mar/24	YTD	Budget
MunchaLunch Revenue	13,706.75	5,977.46	1,874.76	1,275.57	14,635.59	2,153.66	596.16	40,219.95	-
Munch a Lunch Annual Hosting Fee	-	336.00	-	-	-	-	-	336.00	-
MunchaLunch Expense	1,821.94	5,262.70	5,367.66	5,276.42	4,516.12	7,327.18	3,533.12	33,105.14	-
MunchaLunch	11,884.81	378.76	(3,492.90)	(4,000.85)	10,119.47	(5,173.52)	(2,936.96)	6,778.81	9,000.00
Other Fundraisers:									
Fun Lunch Revenue	71.00	163.00	128.00	153.00	-	625.61	-	1,140.61	-
Fun Lunch Expense	-	-	-	-	-	-	-	-	-
Fun Lunch Program	71.00	163.00	128.00	153.00	-	625.61	-	1,140.61	-
Purdys Revenue	-	-	-	-	693.40	-	-	693.40	-
Purdys Expense	-	-	-	-	-	-	-	-	-
Purdys	-	-	-	-	693.40	-	-	693.40	900.00
Spirit Wear Revenue	-	233.16	-	-	-	-	-	233.16	-
Spirit Wear Expense	-	25.21	-	-	-	-	-	25.21	-
Spirit Wear	-	207.95	-	-	-	-	-	207.95	250.00
Krispy Kreme Revenue	-	-	-	-	-	-	-	-	-
Krispy Kreme Expenses	-	-	-	-	-	-	-	-	-
Krispy Kreme	-	-	-	-	-	-	-	-	650.00
Movie Night Revenue	-	-	-	530.85	-	-	-	530.85	-
Movie Night Expenses	-	-	-	-	-	516.12	-	516.12	-
Movie Night	-	-	-	530.85	-	(516.12)	-	14.73	275.00
Net Other Fundraisers	71.00	370.95	128.00	683.85	693.40	109.49	-	2,056.69	2,075.00
Grade 7 Graduation	-	-	-	-	-	-	190.85	190.85	-
Memory Books	-	-	-	-	-	-	-	-	-
Photo Night	-	-	-	-	-	-	-	-	-
West Coast Seeds	-	-	-	-	-	-	-	-	-
Recycling Depot	-	-	-	-	381.70	-	(190.85)	190.85	200.00
Bank Interest	-	-	-	-	-	-	-	-	-
Donation	-	-	-	-	-	-	-	-	-
PAC operating grant	-	-	-	179.54	-	-	-	179.54	180.00
Mabel's Label's Fundraiser	-	-	-	-	57.86	-	-	57.86	60.00
Sun-Oka Fruit Fundraiser	-	-	-	846.00	590.00	-	-	1,436.00	1,500.00
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-
GROSS INFLOWS	13,777.75	6,373.62	2,002.76	2,984.96	16,358.55	2,779.27	596.16	44,873.07	
FUNDRAISER EXPENSE OFFSETS	1,821.94	5,623.91	5,367.66	5,276.42	4,516.12	7,843.30	3,533.12	33,982.47	
NET	11,955.81	749.71	(3,364.90)	2,291.46	11,842.43	(5,064.03)	(2,936.96)	10,890.60	13,015.00
Other Outflows:									
Technology									
Library Books	-	-	600.00	-	-	-	-	600.00	600.00
Library Renovations	-	-	-	-	-	11,067.38	-	11,067.38	2,500.00
Computers, software and accessories	-	-	-	-	-	-	-	-	-
Recreation and Clubs									
Gym & outdoor sports equipment	-	-	600.00	-	-	-	-	600.00	600.00
Playground Equipment	-	-	-	-	-	-	-	-	-
Sports Training	-	-	-	-	-	-	-	-	2,000.00
Academic Assistance									
Cultural Enrichment	-	-	-	-	-	-	-	-	-
Field trips	-	-	-	-	-	-	-	-	5,400.00
Classroom supplies	-	-	2,300.00	-	-	-	-	2,300.00	2,250.00
Planners	-	-	-	-	-	-	-	-	-
Fine Arts									
Musical Supplies	-	-	600.00	-	-	-	-	600.00	600.00
Community, Social & Safety									
Emergency supplies	-	-	-	-	-	173.71	-	173.71	360.00
Safety Supplies	-	-	-	-	-	-	-	-	-
Grad 7 graduation	-	-	-	-	-	-	-	-	250.00
Garden upkeep	-	-	-	-	1,443.96	-	-	1,443.96	4,000.00
Teacher appreciation lunch (net)	-	-	-	-	-	-	-	-	450.00
Teacher gifts	-	-	-	114.16	-	202.93	-	317.09	300.00
Teacher wishlist	-	-	-	109.06	-	-	-	109.06	200.00
Pancake breakfast	-	-	-	1,753.50	535.00	163.10	-	1,381.60	-
Potluck	-	-	-	-	-	-	-	-	200.00
Clinton Cares	-	-	-	-	-	-	-	-	100.00
Movie Licece	-	-	144.37	-	-	-	-	144.37	150.00
Spirit Days/Fun Events	286.02	-	-	-	-	10.44	-	10.44	2,000.00
Panarama Photo	-	-	-	-	-	-	-	-	200.00
Administration of PAC									
BCCPAC/DPAC Fees	-	-	-	-	-	-	-	-	-
PAC Administration Expenses	-	-	-	-	240.68	-	-	240.68	800.00
Meeting refreshments	-	-	-	-	-	-	-	-	200.00
Other									
Miscellaneous	-	-	-	-	-	-	-	-	50.00
Total Expenses	286.02	-	4,244.37	1,976.72	1,149.64	11,617.56	-	18,988.29	23,210.00
Net Cash Inflow/(Outflow)	11,669.79	749.71	(7,609.27)	4,268.18	10,692.79	(16,681.59)	(2,936.96)	(8,097.69)	(10,195.00)
Opening Cash Balance	16,037.84	27,707.63	28,457.34	20,848.07	16,579.89	27,272.68	10,591.09	16,037.84	16,037.84
Closing Cash Balance	27,707.63	28,457.34	20,848.07	16,579.89	27,272.68	10,591.09	7,654.13	7,940.15	5,842.84

CLINTON PAC - GAMING
 STATEMENT OF INFLOWS/OUTFLOWS
 September 1, 2023 – August 31, 2024

	30/Sep/22	31/Oct/22	30/Nov/22	31/Dec/22	31/Jan/23	28/Feb/23	31/Mar/23	YTD	Fav/(Unfav)		
									Budget	Variance	Comment
Grant						7,540.00		7,540.00	7,200.00	340.00	
Bank Interest		-	-	-	-	-	-	-	1,464.59	-	1,464.59 carry over from 2022-2023
GROSS INFLOWS	-	-	-	-	-	7,540.00	-	7,540.00	8,664.59	-	1,124.59
Expenditure Details:											
		<u>Cheque #</u>									
Field trips/Educational Group Activities:										-	1,460.00
Concrete Picnic table (partial payment)		276				1,460.00		1,460.00	1,400.00		
Invoice #42328, Sanderson Concrete								-			
Paid to SD41								-			
								-	75.00		
								-			
								-			
Total Expenses	-	-	-	-	1,460.00	-	-	1,460.00	1,475.00		15.00
Net Cash Inflow/(Outflow)	-	-	-	-	1,460.00	7,540.00	-	6,080.00	7,189.59	-	1,109.59
Opening Cash Balance	1,464.59	1,464.59	1,464.59	1,464.59	1,464.59	4.59	7,544.59	1,464.59			1,464.59
Closing Cash Balance	1,464.59	1,464.59	1,464.59	1,464.59	4.59	7,544.59	7,544.59	7,544.59			7,544.59

Fundraiser Net Income By Year
2018-2024

VENDOR / EVENT	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Accumulative	Notes
Munch-A-Lunch	6,727.23	4,548.15		7,443.32	9,772.17	6,778.81	35,269.68	total as of March 15, 2024
MVP Athletics Supplies Spirit Wear			531.39	298.02	225.99	207.95	1,263.35	
Purdy's Chocolates (Christmas/Easter)	1,657.57	1,857.39	778.97	1,469.34	891.71	693.40	7,348.38	
Famliy Movie Night	204.61				276.09	14.73	495.43	
Lee's Bottle Depot		138.00	453.20	310.70	194.60	190.85	1,287.35	new in Jun 2019, 22-23 all to Grad, 23-24 split 50/50 with Grad
Gingerbread Houses/Christmas		510.34					510.34	
Family Photo Night		567.63	325.00	175.00	275.00		1,342.63	
Memory Books	495.00						495.00	
Entertainment Books	2,049.43	1,077.83					3,127.26	
Sports Day Concession	231.50			443.84			675.34	in with Munch-A-Lunch
Freezie Sales	225.37						225.37	
Me-N-Ed's Pizza			300.00	300.00			600.00	21-22 all to Grad, 22-23 all to Grad
West Coast Seeds				331.01	216.23		547.24	new in Feb 2022
Mable's Labels					69.61	57.86	127.47	new in Feb 2022
Fun Fair				704.04	2,736.44		3,440.48	
Sun Oka Apples					1,358.00	1,436.00	2,794.00	new in Sep 2022
Krispy Kreme Doughnuts					830.00		830.00	new in Mar 2023
Growing Smiles (Winter/Spring)					779.65		779.65	new in Oct 2022
Cobs Bread							0.00	new in Feb 2022
FundScrip							0.00	new in Nov 2023
TOTAL	11,590.71	8,699.34	2,388.56	11,475.27	17,625.49	9,379.60	61,158.97	