

Clinton Elementary School Parent Advisory Council

5858 Clinton Street Burnaby B.C. V5J 2M3
clintonpac.sd41@gmail.com



2023-24 PAC Meeting

Friday, April 19, 2024 at 9:05am in the Library

MINUTES

1. Call to Order

- 9:07am.

2. Welcome and Introductions

- 11 attendees.

3. Adopt Agenda

- Agenda circulated.

Motion: That the agenda be adopted as circulated with correction to Item 7 and Item 13. **M/S/C**

4. Approve Minutes

- Wednesday, March 13, 2024 PAC meeting minutes circulated.

Motion: That the minutes for the March 13, 2024 PAC meeting be approved as circulated. **M/S/C**

5. Principal Report

- Have begun planning for 2024-25, 377 students enrolled, 17 divisions.
- Spike Ball – Students love it! Will get feedback from staff at next staff meeting.
- Hip Hop – Rescheduled to May 17, 21-24. Celebration assembly scheduled for Fri May 24, all parents welcome to attend.
- Tressel Tree – May in gym, will work around Hip Hop, Mr. Winterlik to teach some classes.
- Track & Field – First meet Apr 18, second meet Apr 28, last meet May 8.
- Outdoor Classroom Spaces – Staff Garden Committee working on outdoor classroom kit, did presentation to staff.
- Outdoor Sport Equipment – School would like new outdoor sports equipment. Students taking indoor gym equipment outside during recess and lunch. Need a few parent volunteers to organize and inventory the Sports Equipment Storage Room (under the Gym). Will create wish list once inventory completed.
- Sandbox – New sand arrived, students love it!
- Pro-D Day – Mon Apr 29, Clinton hosting other schools. Topics include Equality Diversity Inclusion, Pride Month, Puberty.
- Talent Show + Parent Appreciation Assembly – Fri May 31.
- Sport Day – Fri Jun 14. Schedule change this year. All students to return to classrooms for lunch. After lunch, all students return to field for tug-of-war, awards and wrap-up activities.

6. Parent questions and/or comment for the Principal

- Q1) Can parents have a say in how classes are combined/split? A1) Class composition dictated by enrollment numbers. Once school has set classes, it goes to District for approval. Need to leave space for late enrollment and cross-district transfers. Clinton predicting same number of divisions and same staff.
- Q2) How are Pro-D Day dates chosen? A2) 6 total dates, 4 set by the District, 2 set by Clinton staff.

7. Chair Report

- Term 3
 - Munch-A-Lunch – Looking for new vendors for 2024-25, email PAC your suggestions (clintonpac.sd41@gmail.com). Q) Can different milk drink options be made available? A) Saputo no longer does orders/deliveries for schools/PACs. Shelf-stable milk product options are limited to what is available in local grocery stores. PAC has limited space in school fridge to store milk products. PAC is always looking for new/different drink options so email your suggestions.
 - Red Cross “Stay Safe!” – Mon Apr 29 (9am-3pm) Jubilee United Church (Rumble St / Gray Ave). Have 15 students registered. Can have maximum of 30 students. Will be inviting Glenwood families to register. Lunch included. Register for the course and place lunch order through Munch-A-Lunch.
 - Staff Appreciation Lunch – Tue Jun 4 (12-1pm) Gym. Using PAC funds for catered lunch. This year PAC is buying small \$5 gifts for 55 staff. Gifts will be quality stationary items and gift cards. Parent volunteer to contact local vendors for donations or discount on gift items. Need parent volunteers to help with set up and clean up. Email PAC if you can help.
 - **PAC ANNUAL GENERAL MEETING**
 - Wed May 15 (5:30pm) Library + Zoom with childcare services provided.
 - All parents/caregivers are voting members of PAC, have a voice in what PAC does and how funds are spent.
 - All positions are open! Accepting nominations now and at the meeting. Positions can be shared between two parents.

- Sport Day Concession + Krispy Kreme Doughnuts + Hot Lunch
 - Fri Jun 14 (9am-12:30pm) Courtyard.
 - Will need LOTS OF HELP to:
 - Run concession
 - Cook/wrap hot dogs
 - Open/distribute freezies
 - Sort/distribute hot lunch
 - Krispy Kreme Doughnuts – Can be preordered through Munch-A-Lunch. Can buy box of 12 to take home. Can buy individual as an add on item to your child’s hot lunch order.
 - Hot Lunch – Beef and veggie dogs. Preorder your child’s lunch order through Munch-A-Lunch.
- Year End Tea Party – Mon Jun 24 (3-4:30pm) Courtyard. Families and staff are invited to say farewell to the 2023-24 school year. Will be a dessert potluck like last year. Families are asked to bring desserts. PAC to supply coffee and tea.

8. PAC Fundraisers

- Scheduled – Sport Day Concession + Krispy Kreme Doughnuts (Fri Jun 14), order doughnuts through Munch-A-Lunch.
- Ongoing – Cobs Bread, FundScrip, Lee’s Bottle Depot, Mable’s Labels.
- School Website – All PAC fundraisers can be found on school website (<https://clinton.burnabyschools.ca/pac-fundraisers/>).
- Year End Teachers Gifts – Consider ordering gift cards for your child’s teacher from FundScrip, portion of sales goes to PAC.
- New Fundraisers – PAC is looking for new fundraiser ideas, email PAC your suggestions (clintonpac.sd41@gmail.com).
- Cash Ask – Idea to do annual Cash Ask at start of school year. Other schools do this instead of doing multiple fundraisers throughout the school year. Will revisit this idea in 2024-25.

9. Grade 7 Grad Fundraisers

- Yearbook – Deadline Fri Apr 19, order via SchoolCash Online (<https://www.schoolcashionline.com/>).
- White Spot Night – Thu Apr 25 at White Spot (Market Crossing). Buy dinner for your family and support the Grads!
- Grade 7 Grad – Fri Jun 21 (9am-3pm) Gym.

10. Treasurer Report

- Current financial summary presented.
- 2024-25 Gamming grant application submitted, have 24 months to spend grant funds.
- PAC splitting Spike Ball cost with school, school waiting for vendor invoice.

11. DPAC Report

- April meeting summary circulated.
- Next meeting scheduled for Mon May 27 (7pm) Burnaby Central Secondary School, DPAC AGM.

12. Other

- New social group for Clinton’s parents – A parent has started a Facebook group for Clinton’s parents to connect with each other. The purpose of this group is to build friendships and community. Group plans to host regular coffee events. Join through Facebook (www.facebook.com/groups/clintonmomcoffeegroup/) or email (clintonmomcoffeegroup@gmail.com).
- Library
 - ♥ THANK YOU to all the families that donated to the Library furniture fundraiser who raised \$6,045!
 - \$3,500 staying in PAC account to replenish funds paid out to Variety.
 - Remaining \$2,545 for Library’s next project. Any funds remaining could be reallocated to PAC’s next project. If funds are to be reallocated this will be voted on by parents at future PAC meeting.
 - New furniture scheduled to arrive May 20-24.
 - Furniture unveiling open house will be late May/early June after school, event details to come.
- Garden – Transitioned from planning/building to maintaining/learning. Picnic tables, garden, stone benches near Primary wing + planters and stone benches in Courtyard are the outdoor classroom spaces. Staff Garden Committee submitted wish list: 30 plastic clipboards, child and adult sized gloves, 3 watering cans (need to match what Garden Committee already has), teacher resource books, guest speaker (2024-25).

13. Next PAC Meeting

- PAC Annual General Meeting – Wed May 15 (5:30pm) Library + Zoom with childcare services provided.

14. Adjournment

Motion: That the meeting be adjourned at 10:42am. M/S/C

CLINTON PAC - GENERAL
 STATEMENT OF INFLOWS/OUTFLOWS
 September 1, 2023 – August 31, 2024

	30/Sep/23	31/Oct/23	30/Nov/23	31/Dec/23	31/Jan/24	28/Feb/24	31/Mar/24	30/Apr/24	YTD	Budget
MunchaLunch Revenue	13,706.75	5,977.46	1,874.76	1,275.57	14,635.59	2,153.66	4,132.28	13,529.67	57,285.74	-
Munch a Lunch Annual Hosting Fee	-	336.00	-	-	-	-	-	-	336.00	-
MunchaLunch Expense	1,821.94	5,262.70	5,367.66	5,276.42	4,516.12	7,328.18	3,533.12	3,263.98	36,370.12	-
MunchaLunch	11,884.81	378.76	(3,492.90)	(4,000.85)	10,119.47	(5,174.52)	599.16	10,265.69	20,579.62	9,000.00
Other Fundraisers:										
Fun Lunch Revenue	71.00	163.00	128.00	153.00	-	625.61	-	-	1,140.61	-
Fun Lunch Expense	-	-	-	-	-	-	-	-	-	-
Fun Lunch Program	71.00	163.00	128.00	153.00	-	625.61	-	-	1,140.61	-
Purdys Revenue	-	-	-	-	693.40	-	-	-	693.40	-
Purdys Expense	-	-	-	-	-	-	-	-	-	-
Purdys	-	-	-	-	693.40	-	-	-	693.40	900.00
Spirit Wear Revenue	-	233.16	-	-	-	-	-	-	233.16	-
Spirit Wear Expense	-	25.21	-	-	-	-	-	-	25.21	-
Spirit Wear	-	207.95	-	-	-	-	-	-	207.95	250.00
Krispy Kreme Revenue	-	-	-	-	-	-	-	-	-	-
Krispy Kreme Expenses	-	-	-	-	-	-	-	-	-	-
Krispy Kreme	-	-	-	-	-	-	-	-	-	650.00
Movie Night Revenue	-	-	-	530.85	-	-	-	-	530.85	-
Movie Night Expenses	-	-	-	-	-	516.12	-	-	516.12	-
Movie Night	-	-	-	530.85	-	(516.12)	-	-	14.73	275.00
Net Other Fundraisers	71.00	370.95	128.00	683.85	693.40	109.49	-	-	2,056.69	2,075.00
Grade 7 Graduation	-	-	-	-	-	-	190.85	-	190.85	-
Memory Books	-	-	-	-	-	-	-	-	-	-
Photo Night	-	-	-	-	-	-	-	-	-	-
West Coast Seeds	-	-	-	-	-	-	-	-	-	-
Recycling Depot	-	-	-	-	381.70	-	(190.85)	-	190.85	200.00
Bank Interest	-	-	-	-	-	-	-	(2.50)	(2.50)	-
Donation	-	-	-	-	-	-	-	-	-	-
PAC operating grant	-	-	-	179.54	-	-	-	-	179.54	180.00
Mabel's Label's Fundraiser	-	-	-	-	57.86	-	-	-	57.86	60.00
Sun-Oka Fruit Fundraiser	-	-	-	846.00	590.00	-	-	-	1,436.00	1,500.00
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-
GROSS INFLOWS	13,777.75	6,373.62	2,002.76	2,984.96	16,358.55	2,779.27	4,132.28	13,527.17	61,936.36	-
FUNDRAISER EXPENSE OFFSETS	1,821.94	5,623.91	5,367.66	5,276.42	4,516.12	7,844.30	3,533.12	3,263.98	37,247.45	-
NET	11,955.81	749.71	(3,364.90)	2,291.46	11,842.43	(5,065.03)	599.16	10,263.19	24,688.91	13,015.00
Other Outflows:										
Technology										
Library Books	-	-	600.00	-	-	-	-	-	600.00	600.00
Library Renovations	-	-	-	-	-	11,067.38	-	-	11,067.38	2,500.00
Computers, software and accessories	-	-	-	-	-	-	-	-	-	-
Recreation and Clubs										
Gym & outdoor sports equipment	-	-	600.00	-	-	-	-	-	600.00	600.00
Playground Equipment	-	-	-	-	-	-	-	-	-	-
Sports Training	-	-	-	-	-	-	-	-	-	2,000.00
Academic Assistance										
Cultural Enrichment	-	-	-	-	-	-	-	-	-	-
Field trips	-	-	-	-	-	-	-	-	-	5,400.00
Classroom supplies	-	-	2,300.00	-	-	-	-	-	2,300.00	2,250.00
Planners	-	-	-	-	-	-	-	-	-	-
Fine Arts										
Musical Supplies	-	-	600.00	-	-	-	-	-	600.00	600.00
Community, Social & Safety										
Emergency supplies	-	-	-	-	-	173.71	-	-	173.71	360.00
Safety Supplies	-	-	-	-	-	-	-	-	-	-
Grad 7 graduation	-	-	-	-	-	-	-	-	-	250.00
Garden upkeep	-	-	-	-	1,443.96	-	-	211.30	1,655.26	4,000.00
Teacher appreciation lunch (net)	-	-	-	-	-	-	-	-	-	450.00
Teacher gifts	-	-	-	114.16	-	202.93	-	-	317.09	300.00
Teacher wishlist	-	-	-	109.06	-	-	-	-	109.06	200.00
Pancake breakfast	-	-	-	1,753.50	535.00	163.10	-	-	1,381.60	-
Potluck	-	-	-	-	-	-	-	-	-	200.00
Clinton Cares	-	-	-	-	-	-	-	-	-	100.00
Movie Licee	-	-	144.37	-	-	-	-	-	144.37	150.00
Spirit Days/Fun Events	286.02	-	-	-	-	10.44	-	-	10.44	2,000.00
Panarama Photo	-	-	-	-	-	-	-	-	-	200.00
Administration of PAC										
BCCPAC/DPAC Fees	-	-	-	-	-	-	-	-	-	-
PAC Administration Expenses	-	-	-	-	240.68	-	-	-	240.68	800.00
Meeting refreshments	-	-	-	-	-	-	-	-	-	200.00
Other										
Miscellaneous	-	-	-	-	-	-	-	-	-	50.00
Total Expenses	286.02	-	4,244.37	1,976.72	1,149.64	11,617.56	-	211.30	19,199.59	23,210.00
Net Cash Inflow/(Outflow)	11,669.79	749.71	(7,609.27)	4,268.18	10,692.79	(16,682.59)	599.16	10,051.89	5,489.32	(10,195.00)
Opening Cash Balance	16,037.84	27,707.63	28,457.34	20,848.07	16,579.89	27,272.68	10,590.09	11,189.25	16,037.84	16,037.84
Closing Cash Balance	27,707.63	28,457.34	20,848.07	16,579.89	27,272.68	10,590.09	11,189.25	21,241.14	21,527.16	5,842.84

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2023-24 DPAC Report

MEETING SUMMARY

Monday, April 15, 2024

DPAC Business Updates:

- April 27th, Byrne Creek School: Anti Oppression Education Conference – \$50. For more info: <https://www.aoec.ca/events>
- For more info: <https://www.aoec.ca/events>
- May 3-5th, BCCPAC Conference/AGM: Any PACs not attending can complete a Proxy form and signed it by two executive members - attached - so DPAC can vote on your behalf.
- May 27th, DPAC AGM: 8 executive positions will be elected. Speaker: Dr. Deborah Macnamara.
- Harinder will be part of a Community Reference panel and share a key message with the Burnaby Community Assembly - a group of 45 members developing recommendations for Burnaby's 2050 Official Community Plan. For more info: <https://burnaby.civilspace.io/en/projects/burnaby-2050-official-community-plan>
- Website will be changed soon, Constitution and Bylaws will be reviewed shortly.

School District 2024/2025 Budget – Break-out Table Discussions:

- (Harinder informs a CUPE concern: 20 years ago, there were 8 people checking the HVAC systems, now there are 3 people.)
- Review of the cut-outs: removal of the Challenge program (which did not run for years); DLRC - Library Tech will be closed, and items will be redistributed among schools; daytime custodians will be cut-out (5 schools per custodian); and Program reviewing.
- Members agree upon suggestions to take to the budget meeting:
 - Invite and send letters to MLAs as Burnaby is the fourth largest school district in BC, reach out the City of Burnaby planner to account for schools.
 - Members do not want the custodians' cut, health and safety issues raised.
 - Cut administration costs.
 - Tax money back to education and student counts done more than once during the year.
 - Developers should account for schools.
 - The presentation of the district about the cut-outs was not thorough, they didn't offer other items, so that parents were able to analyze other options.

Show and Tell:

- Nelson Elementary: Second annual trivia night, April 26th. Fundraising for Camp Jubilee – grade 6s and 7s. \$20 includes pizza and pop; 50/50, silent auction and more (\$4000 funded last year).
- June 3rd-9th: bike to school week.
- Brentwood: Workshop to get more kids to bike and walk to school. Keep trails cleaner. Climate Committee in the past between teachers, and other partners. What would be the mechanism for that? Visit For Our Kids Burnaby group for climate change action info <https://www.forourkids.ca/burnaby>
- Defibrillators at school?
- Marlborough: Jazz Night, May 9th at 6:30, to fundraise French immersion students for a Quebec trip.

Meeting adjourned at 9:02 pm.